

COMMITTEE NAME  
ADDRESS OF COMMITTEE  
ADDRESS OF COMMITTEE

DATE

Re: Testimony in Support of/Opposition to House/Senate bill Number] titled [provide title of bill]

Dear Chairperson [Last Name] and members of the [Committee Name]:

I am [Your First and Last Name] from [Municipality and District (specific House or Senate District, depending on which committee you're testifying at) (you may also want to include which organization you are part of, if applicable).

I [support/oppose] [House/Senate] bill [Number], titled [state title of the bill].

I [support/oppose] bill [Number] because...

- Share an anecdote/story
- Share facts or statistics
- Keep your list of reasons to three-to-five primary points
- Make your case strongly and succinctly, if possible, limit written testimony to one to two pages.

I urge you to vote [in favor of/against] bill [Number].

Thank you for your time and the opportunity to speak [in favor of/against] bill [Number]. I am happy to answer any questions you may have.

Sincerely,

Your Name

YOUR ADDRESS

YOUR ADDRESS

YOUR HOUSE/SENATE DISTRICT (depending on if it's a House or Senate Committee)